

RECRUITMENT NOTIFICATION

Position: **Deputy Director (Contractual Appointment)**

Organization: OUTREACH Association of Volunteers for Rural Development, Bengaluru.

Location: No.205, HBR Layout, 2nd Block, 1st Stage Extension, Bangalore 560 043, Karnataka.

E-mail: outreach@outreachindia.org

Contact No : 9449077530

Application Deadline: 10-09-2025

OUTREACH An association of volunteers for rural development, was established in the year 1992 and registered under the Karnataka State Societies Registration Act 1960, in May 1993, a reputed voluntary organization registered as a society and serving the community for over three decades in Karnataka, invites applications for the position of Deputy Director on a contractual basis. We are seeking a passionate, dynamic, and experienced professional committed to social development and skilled in resource mobilization and project management.

Eligibility Criteria:

- (i) Age: 45 to 50 years as on the date of application.
- (ii) Educational Qualification: Postgraduate degree in Social Work, Rural Development, Development Studies, or any relevant field.
- (iii) Experience: Minimum 8 -10 years of experience in the development sector with a strong field background in areas such as: Livelihood promotion, Women empowerment, Water conservation, Community development, Skill training
- (iv) Fundraising & Networking: Proven ability in preparing project proposals for CSR funding, submitting to donors, and securing financial support. Strong network with corporates, funding agencies, government departments, and NGOs.
- (v) Communication Skills: Excellent written and verbal communication in English and Kannada.

Key Duties & Responsibilities:

1. Project Development & Proposal Writing:

- I. Prepare high-quality project proposals for submission to CSR donors, government departments, and funding agencies.
- II. Conduct needs assessments and develop innovative models aligned with donor priorities.

2. Donor Liaison & Resource Mobilization:

- I. Develop and maintain strong relationships with existing and potential donors, especially in the CSR domain.
- II. Identify and tap funding opportunities from corporate houses and donor agencies.

3. Government Liaison:

- I. Engage with relevant government departments for collaboration and project support.
- II. Stay updated with government schemes and ensure alignment of proposals accordingly.

4. Monitoring & Supervision:

- I. Guide field teams in project implementation and monitoring.
- II. Ensure timely reporting, documentation, and compliance with donor requirements.

5. Networking:

- I. Build and sustain strategic partnerships with NGOs, CSR cells, industry associations, and other stakeholders.

6. Strategic Support:

- I. Assist senior leadership in planning, reviewing, and evaluating organizational programs and strategies.

Terms and Conditions:

- I. **Contract Period:** Initially for 1 year, renewable based on performance and organizational needs.
- II. **Location:** Based at No.205, HBR Layout, 2nd Block, 1st Stage Extension, Bangalore 560 043, Karnataka, with travel to field areas and donor meetings as required.
- III. **Salary Package:** ₹50,000 to ₹60,000 per month (consolidated), based on qualifications and experience.
- IV. **Reporting To:** Executive Director, OUTREACH, Bengaluru.

How to Apply:

Eligible candidates may apply by submitting the following documents to OUTREACH office through post or OUTREACH's Email ID with the subject line "Application for Deputy Director – [Candidate Name]":

1. Updated CV/Resume (with photo)
2. Cover Letter highlighting relevant experience and suitability
3. Names and contact of two professional references

Last Date for Application Submission: 10-09-2025. Only shortlisted candidates will be contacted for interviews. For more information about our organization and programs, visit: www.outreachindia.org].

Executive Director
OUTREACH,
205, HBR Layout 2nd block, 80 feet road, Bengaluru
Phone: 9449077530
Email: ed.outreachindia@gmail.com
Website: www.outreachindia.org